

Workplace Safety

Visual Workplace Checklist

Brought To You by Brady | Feb 04, 2019

Brady offers a variety of signs, tapes, labels and lockout products to help you operate more efficiently while at the same time creating a safer workplace. Use the checklist below to find out if your facility is properly identified.

You can scan the checklist below and easily & quickly ***download the checklist here***.



Create A Visual Workplace

Is your facility properly identified? Use this checklist to find out.

Signage

Yes

No

Have you identified...

- Fire Extinguishers
- PPE Requirements (Eye, Ear, Hand and Head)
- High Voltage (Breaker Panels and Cable Trays)
- Chemical Storage Areas
- Exit and Not an Exit
- No Smoking
- Housekeeping Procedures
- Parking Lots and Handicapped Parking Areas
- Are you compliant with current ADA sign requirements?
- Do you need/use bilingual signs/labels/tags?
- Have you updated your security signs and procedures?
- Do you use Safety/Productivity banners and scoreboards?
- Do you use Security Badging systems for employees and visitors?
- Are you aware of Brady's Visual Procedure service?

[illegible]

Pipe Markers & Valve Tags

Yes

No

- Have you marked all your pipes?
- Are all your valves identified?
- Do you use Tags to identify other needs? (I.e. inspections and equipment)
- Have you marked all your piping systems per ANSI A13.1 specifications?
- Are your blueprints up to date?
- Professional Services?



Let Brady's Signs, Tapes, Labels, and Lockout Products Improve Your Operations Efficiency... And Create A Safer Workplace

Lockout / Tagout

Yes

No

- Do you have devices to control all energy sources, i.e.:
 - Electrical Breakers & Disconnects
 - Ball Valves
 - Gate Valves
 - Pneumatic/Air Lines
- Are you utilizing Lockout Stations and Kits?
- Have you written "Machine Specific" lockout procedures for ALL of your multiple energy source equipment?
- Are your lockout procedures posted on the actual equipment, or point of need?
- Are you manually writing lockout procedures?
- Are you using a web-based platform to generate procedures?
- Would you be interested in learning about Brady's Visual Lockout Procedure Services?

Emergency Egress

Yes

No

- Have you updated, documented and practiced your emergency egress programs?
- Can your employees see an exit sign from wherever they are in the plant if you lose power?
- Are you using older LED or Tridium exit signs?
- Do you have a multi-story facility with stairwells?
- Are you familiar with using Glow-In-The-Dark UL 924 approved photoluminescent products to augment/update your emergency egress program and reduce energy costs?

Visual Warnings

Yes

No

- Do you use anti-skid tapes?
- Do you have needs for basic numbers and letters?
- Do you use barricade tapes?
- Do you mark aisle ways?
- Do you mark hazardous areas with warning tapes or warning posts/chains?
- Do you use any standard or custom tags in your facility?
- Are you practicing lean within your facility?

Arc Flash

Yes

No

- Are you familiar with the NFPA 70E Arc Flash Standard?
- Have you begun the audit process for all your electrical equipment to determine the Arc Flash hazard categories?
- Have you reviewed your PPE to match the appropriate Arc Flash hazard categories?
- Have you labeled all your electrical components with the proper Arc Flash hazard information?
- Could you use a Brady printing system to print your own Arc Flash labels?

GHS (Global Harmonization System)

Yes

No

- Do you use chemicals in your plant? _____
- Do you move chemicals into smaller secondary containers? _____
- Do you label those secondary containers? _____
- Are you aware of the new GHS of classifying and labeling chemicals along with the dates to become compliant? _____

Absorbents

Yes

No

- Is there a potential for spills & leaks in this facility? _____
- Do you have a spill response plan to follow when spills/leaks occur? _____
- Is your granular solution effectively cleaning up leaks/drips? _____
- Do you currently use the following items?
 - Pads _____
 - SOC's _____
 - Rolls _____
 - Mats _____
 - Pillows _____
 - Granular _____
 - Drip Pans _____
 - Drum Top Covers _____
 - Emergency Response Kits _____

Do It Yourself / Instant Labeling Systems

Yes

No

- Are you familiar with the NFPA 70E Arc Flash Standard? _____
- Are you marking the following:
 - Equipment within the facility _____
 - Electrical panels, disconnects, cable trays _____
 - Lockout energy points _____
 - Bin labels and shelves in the storeroom _____
 - Pipes & Valves _____
- Do you make directional/instructional signs? _____
- Do your electricians use wire markers? _____
- Do you use barcodes? _____
- Would you like to be able to make signs, labels and markers in-house? _____
- Do you use bilingual signs/labels/tags? _____
- Do you use any high volume printers for product or OEM labeling? _____
- Would you use a sign/label printer primarily for **safety** markings, **electrical** markings, or **both** _____
- Are you currently involved in any productivity programs such as Regulatory/ Productivity, 5S or Lean Manufacturing? _____
- Are you working on creating a "visual workplace"? _____

Circle one in bold

To learn more about keeping your facility safe, visit Brady's landing page on MSCDirect.com.

www.mscdirect.com/betterMRO

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